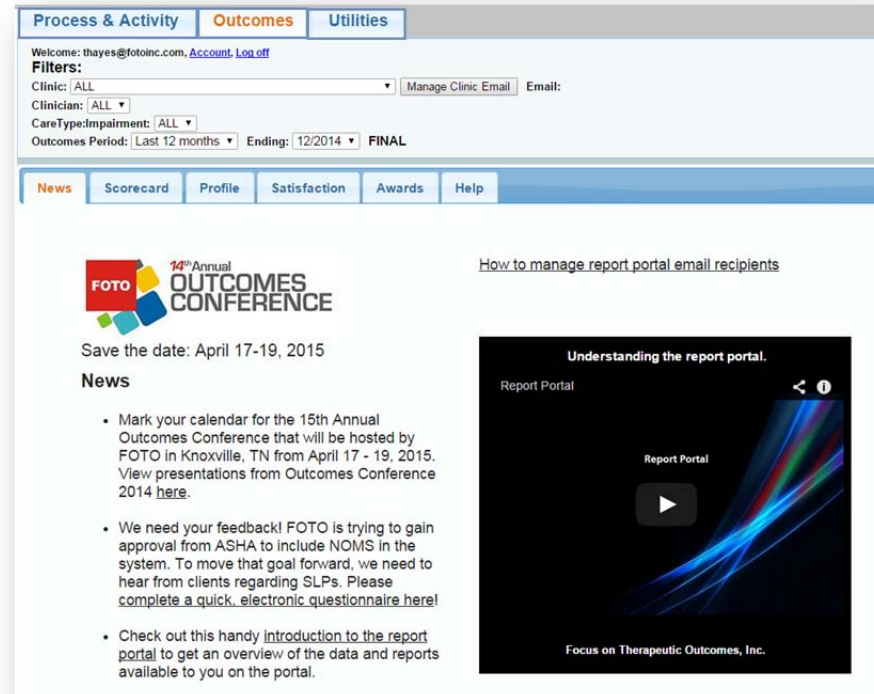


INTRODUCTION to the REPORT PORTAL



As soon as your practice captures complete discharged episodes, FOTO will produce Quarterly Profile Reports that are distributed to the authorized report recipient for your practice. These reports are distributed through a secure email link to a Report Portal. Your portal link remains static and can be used on a daily basis.



In addition to the Quarterly Profile Reports, this portal contains other valuable reports that can be used to help you manage, view, and distribute outcome data information within your office, as well as view current data collection activities.

The following is a quick reference of the information shared in your Report Portal.

THE LINK

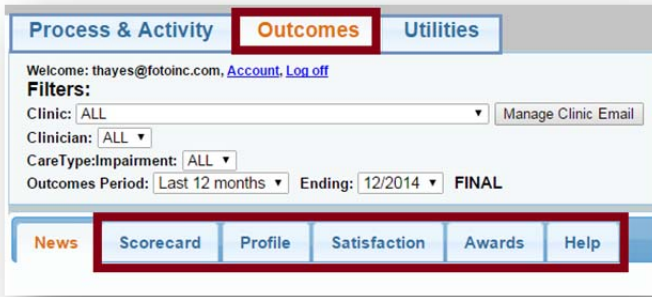
The web-link to your portal will appear in an email when quarterly reports are produced. When you first access the portal link, you will be required to set a secure password to access the information. Once this is done, this link can be saved to your favorites (bookmarked) so that you can access your report portal at any time using your email address and the password you set to open the portal.

CONTENT OF PORTAL TABS



NEWS and HELP tabs are available on all screens.

- News**
FOTO Announcements
Video Tutorial of Report Portal
- Help**
Resource Paper Guides



Click on **OUTCOMES** tab at the top of the screen to open access to the following reports:

Scorecard *

Summarizes Quarterly Profile Report information at-a-glance by filtered period

Profile **

Access to current & previous PDF formatted Quarterly Profile Reports

Satisfaction

Review of Patient Satisfaction by filtered period

Awards **

Award Certificates Posted on this tab for your use



Click on the **PROCESS & ACTIVITY** tab at the top of the screen to open access to the following reports:

Activity *

Review of the state of your patient episodes in the outcome collection process

Payer *

Review of the state of your patient episode by pay Source

Process Maps *

A benchmarked view of outcome collection process metrics in your organization compared to national



Click on the **UTILITIES** tab to open access to:

PQRS

Communication page for FOTO PQRS Data Registry User downloads & validations

FileXfer

General communication page for sharing/dispensing outcome data & reports related to episodes containing PHI

Group Mgt

For multi-site organizations, group assignments can be managed from this screen.

* Information updated daily

** Information updated quarterly

THE FILTERS

At the top of the portal page, there are filters that can be selected when reviewing the data from the tab pages. Leaving the default of "All" for Clinic, Clinician, and Care Type, will populate the selected tab report for all episode data.

However, you can filter the portal data by selecting:

- Single clinic if desired (for multi-office practices),
- Clinician, or
- Care Type

Click on the down arrow by the filter and make a selection from the drop down menu that appears.

Welcome: thayes@fotoinc.com, [Account](#), [Log off](#)
Filters:
 Clinic: ALL Email: clinic_contact_email@yourdomain.com
 Clinician: ALL
 CareType: Impairment: ALL
 Outcomes Period: Last 3 months Ending: 09/2014 FINAL

News Awards Scorecard Profile Satisfaction Group Mgt Activity Payer PQRS FileXfer Help

Filter by **Clinic:**

Welcome: thayes@fotoinc.com, [Account](#), [Log off](#)
Filters:
 Clinic: ALL
 Clinician: ALL
 CareType: ALL
 Outcomes Period: Last 3 months Ending: 09/2014 FINAL

Practice #1
Practice #2
Practice #3
Practice #4
Practice #5
Practice #6
Practice #7
Practice #8
Practice #9
Practice #10
Practice #11
Practice #12
Practice #13
Practice #14
Practice #15

Filter by **Clinician:**

Welcome: thayes@fotoinc.com, [Account](#), [Log off](#)
Filters:
 Clinic: ALL
 Clinician: ALL
 CareType: ALL
 Outcomes Period: Last 3 months Ending: 09/2014 FINAL

66091 (6057-8183)
66428 (6057-8012)
57847 - Clinician, Sample
57982 - Clinician, Sample
87804 - Clinician, Sample
87804 - Clinician, Sample

Filter by **Care Type:**

Welcome: thayes@fotoinc.com, [Account](#), [Log off](#)
Filters:
 Clinic: ALL
 Clinician: ALL
 CareType: Impairment: ALL
 Outcomes Period: Last 3 months Ending: 09/2014 FINAL

ALL
Ortho: All
Ortho: Shoulder
Ortho: Wrist/Hand
Ortho: Elbow
Ortho: Cervical
Ortho: Hip
Ortho: Knee
Ortho: Foot/Ankle
Ortho: Lumbar
Ortho: Other
Neuro: All
Neuro: CVA
Neuro: PMS
Neuro: Vertigo
Neuro: Other

Filtering the Outcome Period is very important.

All the data contained in the portal will recalibrate for the date range filtered. You can filter for 12 months + quarter end / or / for 3 months + quarter end.

If the "Quarter End" period selected is a completed calendar quarter, **FINAL** appears in the outcome period line.

If, however, you have selected the current quarter Ending date, **PRELIMINARY** appears in the outcome period line.

Welcome: thayes@fotoinc.com, [Account](#), [Log off](#)
Filters:
 Clinic: ALL
 Clinician: ALL
 CareType: Impairment: ALL
 Outcomes Period: Last 12 months Ending: 06/2014 FINAL

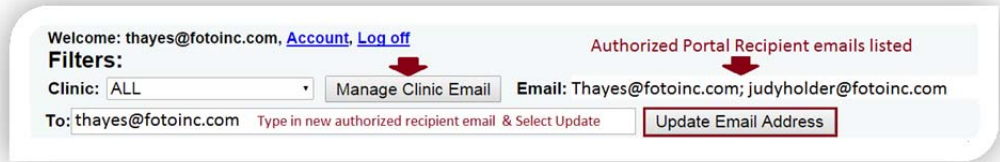
Last 3 months
Last 12 months

09/2014
06/2014
03/2014
12/2013
09/2013

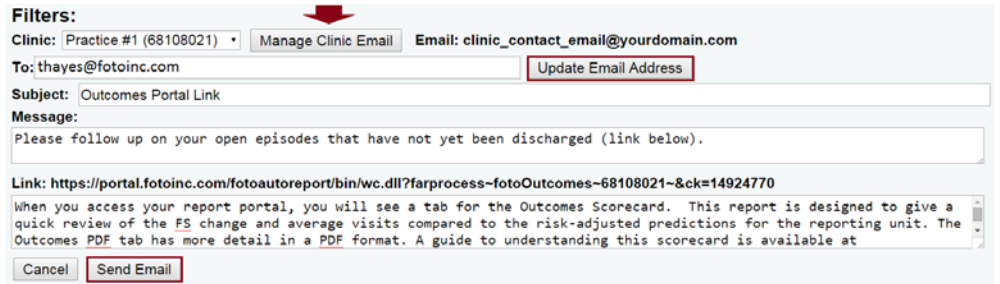
Outcomes Period: Last 12 months Ending: 09/2014 PRELIMINARY

AUTHORIZED RECIPIENTS & SHARING DATA WITH STAFF

Authorized Report Recipients are shown at the top of the filter screen. Authorized Recipients can add additional designated staff to the authorized email list at any time. Simply click on Manage Clinical Email, add new email address of staff member, and click on Update Email Address.



As the authorized report recipient, you also have the option to filter the report by Clinic (if multi-site organization) or by the Clinician to send the portal information related to that Clinic or Clinician. Just select the Clinic or Clinician from the filters, click on Manage Email, add the email address of the staff member who should receive the data and click Update. This will save the email address in connection with the clinic or clinician



You can customize the email subject and message as well if you desire and then select Send Email.

Note: The Clinic or Clinician will have access to view only the information that you have selected in the filter).

INFORMATION ACCESSIBLE ON TAB PAGES

OUTCOMES

SCORECARD TAB

The Scorecard provides you with an **At-A-Glance review/comparison** of the information for a 12 month or 3 month period ending with the quarter period selected in the filter. The Scorecard highlights the following data fields for your quick reference:

- Care Type& Body Part/Impairment
- Number of Intakes
- # of Complete Discharged Episodes
- Completion Percentage (Complete DC episodes/Intakes)
- Total number of discharged episodes (includes complete & incomplete discharged episodes)
- % of Complete DC episodes to Discharged episodes
- % of Episodes in the High, Expected & Low Utilization categories

Group	Clinician	Care Type/Impairment	Intakes	Complete Discharged Episodes in FB*	Completion Rate % of Episodes in FB*	Discharged Episodes†	% Complete Discharged Episodes to Discharged Episodes	Utilization (Std)	Effectiveness	Efficiency						
								High %	Expect %	Low %	Rank %	FB Change	Predicted	Rank %	# Visits	Predicted
ROSTB	ALL	Cyto Ab	2932	783	26	879	88	44	32	24	75	19.84	16.22	76	10,346	12,148
ROSTB	ALL	Cyto Shoulder	514	128	24	142	90	41	31	27	87	22.55	18.12	79	13,143	13,472
ROSTB	ALL	Cyto Wrist/Hand	170	42	24	50	84	33	38	29	56	19.23	13.07	41	11,048	12,311
ROSTB	ALL	Cyto Elbow	15	25	36	28	71	101	40	10	88	24.13	12.15	82	9,508	12,150
ROSTB	ALL	Cyto Cervical	2613	79	29	78	82	48	31	23	78	12.89	12.85	77	13,379	11,883
ROSTB	ALL	Cyto Hip	164	33	32	109	92	42	30	26	85	14.27	13.78	40	11,411	12,136
ROSTB	ALL	Cyto Knee	498	103	30	180	82	36	30	25	63	10.52	17.14	55	12,220	13,074
ROSTB	ALL	Cyto Foot/Ankle	452	120	27	139	90	49	31	20	81	11.05	15.58	91	10,704	12,042
ROSTB	ALL	Cyto Lumbar	701	179	23	254	89	44	28	20	87	14.07	13.56	50	11,090	10,338
ROSTB	ALL	Cyto Other	38	12	31	14	86	73	17	8	84	11.09	12.58	93	7,728	10,683
ROSTB	ALL	Neuro AB	49	14	29	19	89	26	43	29	53	10.90	10.79	50	10,141	13,683
ROSTB	ALL	Neuro Civil	3	1	33	1	100	0	0	100	4	-21.57	-8.14	6	0	10,743
ROSTB	ALL	Neuro Other	42	13	30	15	87	31	46	23	47	15.42	12.30	58	10,908	13,874

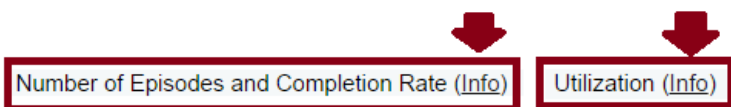
Scorecard can be filtered by clinic and/or clinician as well as the filter outcome period.

- Unit's National Percentile ranking of Utilization (combined Efficiency/Effectiveness)
- FS Change: Functional Status Improvement of Unit's complete discharged episodes
- Risk-Adjusted Predicted FS (Functional Status) change
- Unit's National Percentile ranking of the FS change residual (difference between the Unit's FS change and Risk-Adjusted Predicted FS change)
- Unit's average visits/episodes based on complete discharged episodes
- Risk-Adjusted Predicted Visits

For more detailed information on the scorecard, please be sure to use the link provided in the upper right corner of the scorecard screen:



The scorecard also contains a link to more detailed information on the Completion Rate calculations as well as the Utilization (Combined Effectiveness/Efficiency) calculations.



OUTCOMES

PROFILE TAB

This Tab provides you access to the **Quarterly Profile Reports** for the Clinic/Clinicians in your practice for the filtered quarterly period you select.

The Tab provides the:

- Practice/Clinic Report
- Clinician Reports in the practice.

Note: You can select previous quarter profile reports using the Outcome Period ending filter.

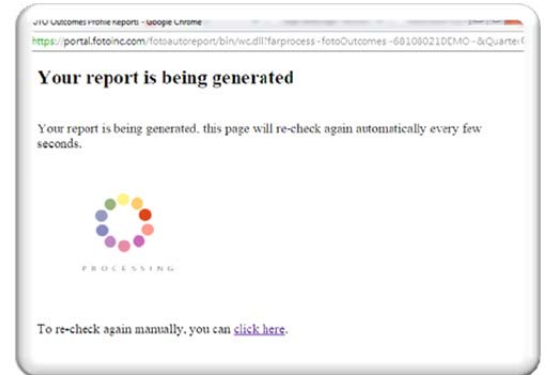
If you filter this screen by clinician, you will only see the profile report listed for the filtered clinician.

If a clinician does not have complete discharged episodes in the current quarter, no report will be listed automatically. However, you can click on **"Show clinicians with no current quarter data"** and the reports for these clinicians will populate your screen.

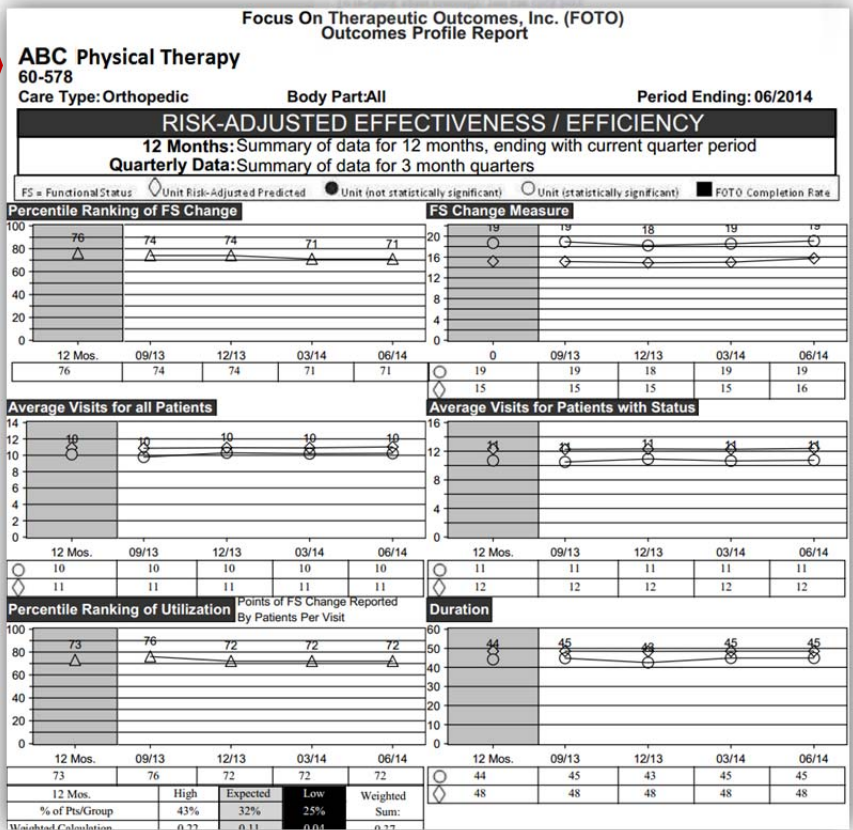
The **detailed Quarterly Reports** can be accessed by clicking on the link (or name) for the report you want to review, and it will open this report on your screen.

• 2014Q2 - 60578DEMO - ABC Practice #1 - Foto Champ - Group Report •

If this is the first time the report has been accessed, you will see a little screen that indicates that the report is being generated – to please wait. This may take a minute to process.



As soon as the file has produced, it will open on your screen.



[Guide to understanding these reports](#)

A link to a “[Guide to Understanding these Reports](#)” can be found on Profile Tab. Click on this link to open an explanation of the information contained in the quarterly profile reports /or/ contact your Provider Representative if you would like to set a time to review these in-depth.

OUTCOMES **SATISFACTION TAB**

Patient Satisfaction data is provided to your staff on a patient level (Satisfaction responses print on the Patient Status Assessments). Satisfaction scores are also summarized in detail in the Quarterly Profile Reports. However, the Report Portal allows you the flexibility to review this data in an **At-A-Glance Format**. The summary provided on this portal tab reflects the overall 3 and 12 month satisfaction scores as well as the scores for each of the Satisfaction questions asked based on the filtered_profile period selected and the Unit selected (clinic or clinician).

Depending on the filter selected, a summary of the unit data is compared with the FOTO Aggregate Scores, as follows:

Filters:
 Clinic: ALL Manage Clinic Email Email: clinic_contact_email@yourdomain.com
 Clinician: ALL
 CareType/Impairment: ALL
 Outcomes Period: Last 12 months Ending: 06/2014 FINAL

News Awards Scorecard Profile **Satisfaction**

Satisfaction: ABC Physical Therapy

All Patients Orthopedic Care Type Episodes by Body Part Impairment

Satisfaction, 12 Month Period Ending: 06/2014

Group Clinician	Item	Total 3 mos	Total 12 mos	Cervical	Lumbar	Shoulder	Elbow Upper Arm Forearm	Wrist Hand	Foot/Ankle Lower Leg w/o Knee	Hip/Pelvic Upper Leg	Knee	Not Classified
FOTO Satisfaction	FOTO Number of Patients		433773	41211	95062	75869	11885	18312	39756	36080	78080	8445
	FOTO Average Overall Satisfaction		97.26	97.18	96.76	97.47	97.37	97.42	97.43	97.33	97.78	97.15
Clinic or Clinician (Unit) Satisfaction <i>(Depending on Filters selected)</i>	Number of Patients	1195	5098	514	1110	856	136	332	791	329	882	67
	Overall Satisfaction	97.06	97.33	97.42	96.73	97.62	97.72	98.08	97.60	96.43	97.41	97.90
	Information about my condition	96.79	96.93	96.69	96.07	97.69	97.98	97.89	97.57	95.66	96.68	97.01
	Input in setting goals	96.59	96.65	96.69	95.87	96.55	96.67	98.19	97.44	95.14	96.80	97.35
	Availability of convenient appointments	96.84	97.39	97.96	97.36	97.84	97.06	97.89	96.87	97.04	97.13	96.64
	Access to this facility location	98.28	98.72	99.37	98.78	98.71	98.71	98.80	98.93	97.95	98.47	99.63
	Level of courtesy and respect	99.35	99.35	99.71	99.37	99.24	99.82	99.70	99.43	98.86	99.09	99.63
	Treatments for my condition	97.26	97.50	97.28	96.42	97.84	98.90	98.11	97.82	96.96	97.95	97.76
	Overall results of treatment	92.94	93.75	93.34	92.14	94.11	94.30	94.95	94.34	92.07	94.78	96.27
	I would tell a friend I was satisfied	98.47	98.40	98.30	97.85	98.95	98.35	99.09	98.45	97.80	98.44	98.88

ACTIVITY & PROCESS

ACTIVITY TAB

The **Activity** Report tab will allow you to see/manage the data collection activities and the state of the **episodes in your database**. The Activity Tab is updated DAILY. Here again, this can be viewed for your entire office or filtered by clinic/clinician only.

When the tab is first accessed, it will be necessary to click on the Show Activity Report button.



If not previously filtered by clinician, the First Section of this screen will open a quick review summary of episode activity for each clinician in the practice, showing:

- The Clinician ID
- # of episodes in the database for the clinician
- Date of most recent Intake survey
- Date of most recent Status survey
- Date of most recent Staff Discharge
- Average discharged episode visits

Activity Report: ABC Physical Therapy

Date Range: Last Quarter View: Show Last Intake, Status, Discharge Dates Inactive Clinicians: Hide

Episode Summary Statistics from 04/01/2014 through 06/30/2014															
Show	Clinic	Clinician	Count	%	Last Intake	Last Status	Last Discharge	Average Visits	Complete	Need Discharge	Closed but No Score	Intake Only	Setup Only	NPA Reason	Excluded
<input type="checkbox"/>	60578082	00011	8	0	06/30/2014	08/19/2014	08/21/2014	8.25	2	3	2	1	0	0	0
<input type="checkbox"/>	60578152	23973	26	1	06/27/2014	08/13/2014	08/15/2014	22.50	3	1	1	18	3	0	0
<input type="checkbox"/>	60578072	23973	1	0					0	0	0	0	1	0	0
<input type="checkbox"/>	60578152	24963	19	1	06/26/2014	08/28/2014	08/28/2014	15.00	1	6	0	11	1	0	0
<input type="checkbox"/>	60578072	31248	67	2	06/30/2014	08/25/2014	08/20/2014	9.60	30	5	0	26	0	6	0
<input type="checkbox"/>	60578172	38050	30	1	06/25/2014	08/22/2014	07/21/2014	8.15	11	4	1	0	0	13	1
<input type="checkbox"/>	60578012	37274	7	0	06/26/2014	08/28/2014	06/05/2014	17.00	1	5	0	0	0	1	0
<input type="checkbox"/>	60578183	37671	55	2	06/19/2014	09/04/2014	09/04/2014	12.75	7	1	1	40	2	4	0

If you have filtered this tab by clinician, you will only see the filtered clinician in this table. You can also click in the "Show" box in the left column of this table to view only data on this tab for an individual clinician if you did not filter in the portal filters at the top of the screen.

- # of complete discharged episodes (those that contain the Intake, Status and Staff Discharge)
- # of episodes with an Intake and Status that do not yet contain a Staff Discharge (open episodes)
- # of episodes with an Intake and Staff Discharge that will not produce an FS change score as no Status Survey was obtained.
- # of episodes in the database with an Intake only
- # of episodes set-up in the database that do not yet contain an Intake Survey
- Non-Participation episodes

Scrolling down to the next section of this screen, you will see a filter that will allow you to further review & filter the Activity Detail. This table

shows the total # of episodes for the filtered period of time that are: Complete Discharged episodes, active open episodes that contain an Intake and a Status, Intake only, set-up only, NPA episodes, etc. You can change the filter for the episode table to view, for example, only complete discharged episodes by unchecking the check boxes in the “show” column.

Show	Episode State	Count	%
<input checked="" type="checkbox"/>	Complete Episodes (Episodes with an intake survey, at least one status survey, and a staff discharge)	3909	29
<input checked="" type="checkbox"/>	Need Staff Discharge (Episodes with an intake survey and at least one status survey -- but no discharge)	1136	8
<input checked="" type="checkbox"/>	Closed but no FS Change Score (Episodes with an intake survey and a staff discharge -- but no status survey to determine an outcome)	518	4
<input checked="" type="checkbox"/>	Intake only, need status (Episodes with an intake survey but no status survey)	5026	37
<input checked="" type="checkbox"/>	Setup only (Episodes with no intake survey)	1002	7
<input checked="" type="checkbox"/>	Non-Participation (NPA) reason specified	2035	15
<input checked="" type="checkbox"/>	Excluded from outcomes	67	0
	Total	13693	100

The **Activity Detail** appears in the bottom section of the Activity tab screen. This section of this report allows you to view the data collection activity on a patient level based on the filters selected earlier on this screen above (filtered date, unit, and episode state).

- Practice ID
- Clinician ID assigned to the episode
- Patient ID#
- First 2 Letter of Last Name, First Letter of First name of Patient
- Body Part/Impairment for the Episode
- Date Episode Set-Up in FOTO
- Date of Patient Completed Intake Assessment
- Date of Most Current Status Assessment Completed by Patient
- Last Date Patient Attended Treatment Entered on Staff Discharge Screen
- Date the Staff Discharge was Entered into Program to Close Episode
- The Qtr in which the Episode was Captured
- # of Visits for the Episode of Care
- # of Calendar Days Between the Last Status Assessment and the Last Visit Date
- Duration of Episode in Calendar Days
- Insurance Referral Reference (if being captured)
- NP Reason / Exclusion Reason

Episode Detail from 09/10/2013 through 09/10/2014 for 95428																
Prac Id	Clinician	Patid	Pat Name	Body Part Impairment	Start	Intake	Status	Discharge	Dischge Entered	Qtr Assgnd	Visits	Days Between Status-Dischge	Duration	Insurance	NP or Exclude, Reason	
XXXXXX	95428	Hidden for sample purposes	Sample, Joe	13-Foot	05/21/2014	05/21/2014		06/03/2014	07/10/2014	2014Q3	2		13	None		
XXXXXX	95428		Sample, Joe	15-Neck	05/22/2014	05/22/2014		07/24/2014	07/28/2014	2014Q3	11		63	None		
XXXXXX	95428		Sample, Joe	10-Knee	05/22/2014	05/22/2014		07/14/2014	07/17/2014			15		53	None	EXCLUDED: Not in age range 14-110 (Intake: 05/22/14 Ep_Age: 12)
XXXXXX	95428		Sample, Joe	18-Lumbar Spine	05/27/2014	05/27/2014	07/28/2014	07/28/2014	07/28/2014	2014Q3	13	0	62	None		
XXXXXX	95428		Sample, Joe	15-Neck	05/27/2014	05/27/2014		06/19/2014	07/10/2014	2014Q3	7		23	None		
XXXXXX	95428		Sample, Joe	08-Hip	05/29/2014	05/29/2014	07/03/2014	07/03/2014	07/09/2014	2014Q3	9	0	35	None		
XXXXXX	95428		Sample, Joe	10-Knee	05/29/2014	05/29/2014		06/30/2014	07/17/2014	2014Q3	12		32	None		
XXXXXX	95428		Sample, Joe	18-Lumbar Spine	05/30/2014	05/30/2014		05/30/2014	07/10/2014	2014Q3	1		0	None		
XXXXXX	95428		Sample, Joe	18-Lumbar Spine	05/30/2014							0		0	None	

You can sort the episode table by any of the Row Headers by clicking on the Column Header for the sort you desire.

Prac Id	Clinician	Patid	Pat Name	Body Part Impairment	Start	Intake	Status	Discharge	Dischge Entered	Qtr Assgnd	Visits	Days Between Status-Dischge	Duration	Insurance	NP or Exclude Reason
---------	-----------	-------	----------	----------------------	-------	--------	--------	-----------	-----------------	------------	--------	-----------------------------	----------	-----------	----------------------

If you click on "Intake" the table will sort by the Intake Date

- Quarter periods are listed by YEAR +Quarter#. For example 2014Q3 is the 3rd Quarter of 2014.

Episodes are captured in the Quarterly Profile Report period based on the Discharge Entry Date. For Example, if a patient's last visit date was on March 30 (1st Qtr) but inadvertently the Staff Discharge was not entered until September 10, the episode will be captured in the 3rd Quarter Profile Report.

- This field calculates the number of days between the most current Status Assessment captured and the Last Visit date provided on the Staff Discharge. The final Status on the last date of service or as close to the last date of service is optimal to capture the functional improvement achieved by your patient during the episode of care. If the last Status Assessment was captured more than 7-10 days prior to the last visit date, you may only be capturing mid-treatment functional improvement.

ACTIVITY & PROCESS PAYER TAB

The Payer Tab provides the basic data fields for a Complete Discharged Episode as the Activity Report but allows you to view your episodes by payer source type which can be very helpful in managing your patient episodes in meeting special documentation requirements (such as Medicare for PQRS compliance, perhaps WC, etc.)

News Awards Scorecard Profile Satisfaction Group Mgt Activity **Payer** PQRS FileXfer Help

Show Payer Report To open payer report, click Show Payer Report

Payer Report: ABC Physical Therapy

Date Range: Last Quarter Select Date Range

Episode Summary by Payer from 04/01/2014 through 06/30/2014							
Show	Id	Payer	Count	%	Last Intake	Last Status	Last Discharge
<input type="checkbox"/>	01	Indemnity Insurance	26	1	06/25/2014	07/14/2014	07/14/2014
<input type="checkbox"/>	03	Medicaid	421	13	07/30/2014	09/10/2014	09/10/2014
<input type="checkbox"/>	04	Medicare A	91	3	07/09/2014	09/03/2014	07/31/2014
<input checked="" type="checkbox"/>	05	Medicare B	641	20	06/30/2014	09/10/2014	09/10/2014
<input type="checkbox"/>	06	Patient	24	1	06/25/2014	08/07/2014	08/07/2014
<input type="checkbox"/>	07	HMO	557	17	07/10/2014	09/10/2014	09/03/2014
<input type="checkbox"/>	08	Preferred Provider	1086	33	06/30/2014	09/10/2014	09/10/2014
<input type="checkbox"/>	09	Workers Comp	298	9	06/30/2014	09/04/2014	09/04/2014
<input type="checkbox"/>	10	No Fault	2	0	04/25/2014	07/01/2014	07/01/2014
<input type="checkbox"/>	11	Other	101	3	06/30/2014	09/10/2014	09/10/2014
<input type="checkbox"/>	14	No Charge	8	0	06/20/2014	07/17/2014	05/27/2014
<input type="checkbox"/>	15	Auto Insurance	23	1	06/30/2014	08/19/2014	07/16/2014
<input type="checkbox"/>	16	Medicare C	2	0	06/05/2014	07/11/2014	07/11/2014
<input type="checkbox"/>	ALL		3280	100			

Filter table shows the episode count by payer source selected. The table defaults to show only Medicare B episodes. However, you can change the filter for the episode table below by clicking in the checkbox in the Show column

The table of filtered episodes by payer mirrors the basic data fields for a Complete Discharged Episode as surfaced on the Activity Tab.

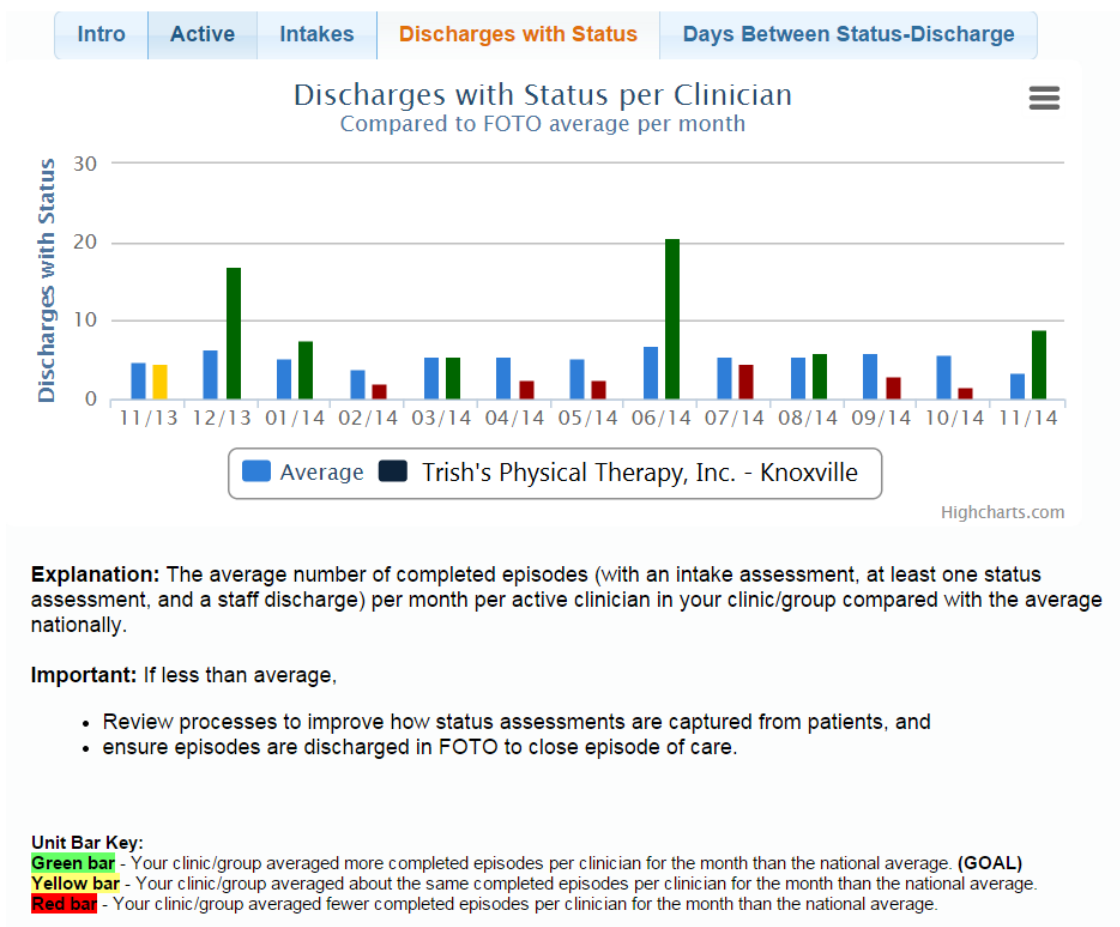
Episode Detail by Payer from 04/01/2014 through 06/30/2014										
Pracid	Pat Id	Pat Name	Payer	Clinician	Body Part	Impairment	Intake	Status	Discharge	Insurance
		Sample, Joe	05	87471	08-Hip	23-Muscle, Tendon + Soft Tissue Disorders	06/30/2014			
		Sample, Joe	05	46841	18-Lumbar Spine	23-Muscle, Tendon + Soft Tissue Disorders	06/30/2014			
		Sample, Joe	05	31248	10-Knee	30-Post-surgical procedures: Musculo-skel, Sys	06/30/2014	08/20/2014	08/20/2014	None

The graphs and charts on this tab show four vitally important metrics you need to track to make sure your team masters the outcomes measurement *process*. Metrics include monthly statistics on:

1. **Active** - How active are your clinics and clinicians in FOTO? Click to see the number of clinics and clinicians with at least one intake assessment each month.
2. **Intakes** - How many intake assessments per clinician are you averaging and how does that compare with other FOTO customers?
3. **Discharges with Status** - It's great to be active and get intake assessments, but there are no outcomes without status assessments and staff discharges. How do your clinicians compare?
4. **Days Between Status-Discharge** - It is vitally important to improve your process to capture a status assessment as close to the date of last service as possible. On this last metric, you want to **lower** the average number of days between your last status assessment and the discharge date on each episode. Otherwise, you are probably not capturing in your outcome scores the full amount of improvement your patients are experiencing.

Each process metric above represents a successive level of organizational maturity in the outcomes process.


Outcomes Process Metrics for Trish's Physical Therapy, Inc. - Knoxville, TN



This page is used by FOTO Subscribers who participate in the FOTO PQRS Data Registry Program.

News Awards Scorecard Profile Satisfaction Activity Payer **PQRS** FileXfer Help

PQRS File Exchange: ABC Physical Therapy


File: No file chosen  Subscribers can upload spreadsheets to FOTO via this page

Notify: ▾

Notes:

Files Processed and Ready for PraclId: XXXXXXXXX

Last few files processed and ready for download (Help: How to read Validation Summary)	
File Name	Ready
PQRS Validation Summary ABC Physical Therapy	09/10/2014
2001402/2014 Master PQRS Medicare B Billing Validation Worksheet ABC Physical Therapy xxxxxx.xls	03/26/2014

 FOTO downloads validation reports and master documents on this page.


If your practice participates in the FOTO PQRS Data Registry additional information on use of this page will be provided to you.

There may be times that you have questions about an episode Patient Specific Report (PSFR) or perhaps you have questions about multiple episodes or other issues that contain PHI, you can download these documents to FOTO securely using the FileXfer tab.

- Click on Choose File to select from your system the document that you want to share.
- You can add special notes in the Note field to communicate with FOTO about the File you are downloading.
- When ready, simply click on Upload to submit to FOTO.

News Awards Scorecard Profile Satisfaction Activity Payer PQRS **FileXfer** Help

General Secure File Exchange: ABC Physical Therapy

File: No file chosen  You can download episode Intakes/Status Surveys or other documents containing PHI that you need assistance with (questions, follow up lists, etc.)

Notify: ▾

Notes:

You can add special notes about your download here


 After selecting your file and adding your note, simply click on the UPLOAD button

FOTO will be alerted that you have downloaded information and this will be accessed from your portal.

If FOTO needs to respond to your submitted query securely /or/ if FOTO has PHI data that needs to be submitted to you not related to a submitted question, this will be downloaded onto this page for your access.

- From the FileXfer tab, click on “Show General Files” to see the file download.
- Click on the Name of the download in the File Name section.
- This will download the file onto your computer.

General Secure File Exchange: ABC Physical Therapy

File: No file chosen

Notify:

Notes:

Files Processed and Ready for Praclid: XXXXXXXX

Last few files processed and ready for download

File Name	Ready
Response to PSFR Intake Question	04/01/2014

FOTO downloads PHI responses or other related documents to you.

HELP

Throughout the Portal, there are links to access detailed resource handouts pertinent to data contained in the portal. These are designated by a Link or icon. However, these links are listed for access on the HELP tab as well.

Welcome: ABC Physical Therapy

Resource Links

- [Outcome Manager Administrative Guide](#)
- [Outcome Manager Support Staff Guide](#)
- [Introduction to the Report Portal](#)
- [Managing Report Portal Recipients](#)
- [Report Portal Verification/Password Reset](#)
- [Filtering Report Portal Information](#)
- [Guide to Scorecard](#)
- [Completion Rate](#)
- [Utilization Explanation](#)
- [Guide to Understanding Profile Reports](#)

QUESTIONS ?

Please feel free to contact FOTO:

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